

# Register as a First Time User



Your Direct Source for Evidence of Insurance

### EXISTING USERS

User ID

[Forgot UserID or Password?](#)

Password

Log In

### FIRST TIME USER REGISTRATION

[LEARN MORE](#)

Please register by selecting a user group below:

- Please Select Here
- Please Select Here
- Insurance Agent
- Financial Institution
- Mortgage Broker**
- Homeowner
- Closing Agent/Escrow Officer
- Attorney
- Real Estate Agent



Home



Benefits



Ordering Online



Control Center



Contact Us

*"I've been doing real estate transactions for 30 years. You made this process easy. I hope you get more insurance agents to do this."*

*David Dinefi, Attorney at Law, Chicago, IL*

[USER AGREEMENT](#) | [PRIVACY POLICY](#)

# Complete Registration to Obtain User ID & Password



## User Registration

\*User ID (e-mail):   
(Use your e-mail as your User ID)

\*Password :

\*Confirm Password :

\*I am A :

[USER AGREEMENT](#) | [PRIVACY POLICY](#)

# Log In as an Existing User



Your Direct Source for Evidence of Insurance

## EXISTING USERS

mortgage@hotmail.com

User ID

[Forgot UserID or Password?](#)

●●

Password

Log In

## FIRST TIME USER REGISTRATION

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Please register by selecting a user group below:

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Contact  
Us

# Select “Evidence of Insurance” to Order Your Certificate

## Control Center

- **Evidence of Insurance**: Order a certificate of insurance.  
 Check here if you are paying for a previous order.
- **History**: View previous orders.
- **Account Profile**: Edit your account profile and change your password.
- **Orders Pending**: View submitted orders that are pending third party payment.
- **Unpaid Orders**: View completed orders that have a balance outstanding.

# Search for Your Desired Condominium Association

## Find Your Association

Please enter the **Homeowners Association** and corresponding **State** below. If the complete association name does not give a match, try limiting the search to a single key word in the association name.

\*Association Name



[Not a Condominium?](#)

\*State

# Select Your Desired Condominium Association

## Association Search Results

Select an association and click continue to create a certificate of property insurance



**\*Bonita Association, Inc.**

Franklin, AK 98383



**\*Bonita Springs**

Carlita, AK 93838

Back

Continue

## Select Your Desired Certificate Type

### Certificate Options

- New Certificate**      Check this option if you need a certificate of insurance for a purchase, refinance, line of credit or as part of a loan modification program.
- Renewal**      Check this option if the insurance policy for an existing loan has expired and you are trying to avoid force-placing an insurance policy.
- Information Only**      Check this option to view a generic summary of insurance that does not include borrower or lender information.

Back

Continue



# Add Verbiage to Appear on Condominium Certificate

## Property Owner Information

\* First Name  [? What's This?](#)

\* Last Name

Named Insured Vesting  [? What's This?](#)

*Type homeowner/borrower first name and last name again if entering vesting information (e.g. John Doe, a single man).*

\* Property Address

\* City

\* State

\* Zip  -

## Lender Information (Certificate Holder)

\* Company Name  [? Cash Deal? Click Here](#)

Loss Payee  [? What's This?](#)

\* Loan Number

\* Lender Address

\* Lender City

\* Lender State

\* Lender Zip  -

Add More Certificate Holders



## Proceed Through Checkout (*Fees Vary*)

### Payment Options and Instructions

**Bill Me For This Order**

Accounts Payable  
Email (optional):



[What's This?](#)

**Pay with credit card**

Delivers certification immediately through designated delivery method.

**Pay with check**

Mail check and receive certification through designated delivery method once payment is received by EOI Direct.

**Third Party payment**

Have 3rd party call EOI Direct for payment and release of insurance certificate through designated delivery method.

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Continue

# Print Delivered Condominium Certificate

## Order Shipment Confirmation

Your Certificate of property insurance has been sent via email to [financial@eoidirect.com](mailto:financial@eoidirect.com).

To view your certificate immediately, [Click here](#).

Contact EOI Direct to correct any errors made when ordering your certificate to avoid being charged again. Please include your order number with all EOI Direct correspondence.

Click **Continue** to go to your Control Center.

Continue